



Resolution 2026-17

STATE OF ALABAMA JEFFERSON COUNTY CITY OF CLAY

A RESOLUTION AMENDING RESOLUTION 2026-04 TO DESIGNATE THE OFFICE OF CLERK/TREASURER FOR THE CITY OF CLAY, ALABAMA

WHEREAS, the City Council of the City of Clay previously adopted Resolution No. 2026-04 appointing Toshi Arbitelle as City Clerk; and

WHEREAS, § 11-43-100 of the Code of Alabama (1975), as amended, authorizes the municipal governing body to appoint such officers as are necessary, including a Clerk and Treasurer, and permits the offices to be combined; and

WHEREAS, § 11-43-120, Code of Alabama (1975), as amended, provides for the powers and duties of the City Treasurer; and

WHEREAS, the City Council finds it to be in the best interest of the City to formally combine the offices of City Clerk and City Treasurer into the position of Clerk-Treasurer;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clay, Alabama, as follows:

Section 1. Amendment of Resolution No. 2026-04.

Resolution No. 2026-04 is hereby amended to designate Toshi Arbitelle as Clerk-Treasurer of the City of Clay, Alabama.

Section 2. Duties.

The Clerk-Treasurer shall perform all duties prescribed by law for both the City Clerk and City Treasurer under the Code of Alabama (1975), including but not limited to:

- Maintaining official municipal records;
- Preparing and preserving Council agendas and minutes;
- Administering municipal elections as required by law;
- Receiving, safeguarding, and accounting for municipal funds;
- Maintaining accurate financial records;
- Disbursing funds pursuant to lawful authorization;
- Performing such other statutory and administrative duties as required by the City Council.

Section 3. Term.

This designation shall be effective immediately and shall continue until a successor is duly appointed and qualified, or as otherwise determined by the City Council, not to exceed the term of the Mayor and Council then serving.

Section 4. Compensation and Bond.

The Clerk-Treasurer shall receive such compensation and benefits as determined by the City Council and shall furnish a bond in such amount as required by law or as directed by the Council.

Section 5. Ratification.

All other provisions of Resolution No. 2026-04 not inconsistent herewith shall remain in full force and effect.

CITY OF CLAY, ALABAMA

ATTEST:

JANE ANDERTON, MAYOR

TOUSHI ARBITELLE, CITY CLERK

AYES: _____

ABSENT: _____

NAYS:

ABSTAIN:

In my capacity as City Clerk of the City of Clay, Alabama, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Clay, Alabama, at a regular meeting held on the 24th day of February 2026

City Clerk

Withdrawn